School Daily Practices Template

Bert Church High School

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| **Time** |  | **Important Things to Remember** |
| **Before you leave for school** | A close up of a logo  Description automatically generated | * Complete the Daily Health Check BEFORE you leave for school
* If you answer YES to any questions please stay home, reach out to HealthLink and get cleared before returning to school
* Bring your mask to school
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| **Before entering the building** | A close up of a logo  Description automatically generated | * Parents will need to wait off school property or in their vehicle
* Put on your mask
* Proceed to your assigned entrance door (see Entrance Door Map)
* Proceed directly to your first period class.
* Stay physically distanced apart – two metres
* Sit down at your assigned seat in your Period 1 class and get settled in for the class
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|  | **The start of classes – entering the building** |
| **Hand sanitizing stations** | A close up of a logo  Description automatically generated | * Use hand sanitizer and clean your hands as you enter the building
* Sanitizer stations will be at the entrance of all classroom spaces as well
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| **In the classroom** | A close up of a logo  Description automatically generated | * Use hand sanitizer and clean your hands each time you enter a classroom
* Wear your mask upon entering the classroom and while sitting down. Due to the different sizes of classes, teachers will instruct students when they can remove masks due to physical distancing being possible. When physical distancing is not possible, students are to continue to wear their masks.
* Please sit in your designated spot respecting physical distancing where possible
* Talk to your teacher if you need to leave the classroom for any reason
* Use your own supplies and do not share your supplies with others
* Each teacher will establish classroom norms and rules regarding flow in the room, entering/exiting the room, and washroom breaks.
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| **Hallways** | A close up of a logo  Description automatically generated | * Follow the traffic flow designated for hallways and stairwells
* Wear your mask
* Please move swiftly from class to class
* No hallway lockers will be accessible
* Students may use the washroom if necessary but must respect the posted capacity.
* Distancing must be respected
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| **Washrooms** | A close up of a logo  Description automatically generated | * Ask your teacher if you need to use the washroom during class time
* Students will be required to sanitize or wash their hands before and after using the washroom
* Respect the washroom capacity numbers as shown and line up respecting physical distancing while lining up for the washroom
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| **Technology** | A close up of a logo  Description automatically generated | * Please bring your own device if possible.
* Shared devices will be available but must be wiped and cleaned after use
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| **Lunch** | A close up of a logo  Description automatically generated | * Students will have the choice to eat their lunch in their 2nd period classrooms or outside
* Students will be asked to wipe down their desks before and after eating with a provided wipe
* Students will be supervised by staff monitoring the hallways
* Students will be required to sanitize their hands before and after eating
* Wear your mask when not eating if physical distancing is not possible
* Please do not share food or utensils
* Student use microwaves is not allowed
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| **Transitions** | A close up of a logo  Description automatically generated | * Class transitions have been staggered to reduce the number of students transitioning between classes at one time. For details see the BCHS Scenario 1 Quick Reference Guide.
* Supervisors will encourage students to maintain physical distancing while in transition as well as mask use
* Class transitions are for moving to the student’s next class, washroom breaks or refilling water bottles
* Our bell schedule is adjusted to minimize the amount of break time to keep people safer in their classrooms. Specifically, Flex and Teacher Advisory have been embedded into regular class time to reduce the number of class breaks during the school day.
* End of classes have been staggered to reduce the volume of students transitioning at once. Blue & Gold cohorts will enter and exit classes in a staggered manner.
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|  | **The end of the day – exiting the building** |
| **Exiting the building** | A close up of a logo  Description automatically generated | * Students will sanitize their hands as they leave the classroom and head directly out of the building through the nearest exit.
* Students waiting for pickup will go to the designated areas (front and west of school)
* Parents will need to wait off school property or in their vehicle
* Students waiting for the bus will wait in the outdoor designated area maintaining physical distancing. In the event of inclement weather or other unforeseen circumstances, the gymnasium will be used as an indoor designated area
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*Please note masks are required for all staff and students Gr. 4 – Gr. 12 and encouraged for students K – Gr. 3.*